

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING**

29 Stoddard Road, Bantam, CT

April 12, 2018 ~ 7:30 p.m.

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:35 p.m.

ROLL CALL

Present: James Koser, William Buckley, David R. Wilson, Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary

Absent: David Geiger, Christian Bratina, and Raz Alexe, Public Works Director

SEATING ALTERNATES: None available

MINUTES

a) 10/12/17 Regular Meeting: Motion: Unable to approve with members present

b) 3/8/18 Regular Meeting: Motion: J. Koser moved to approve the minutes of 3/8/18 and W. Buckley seconded. All voted aye and the motion carried.

BUSINESS

1. Public Requests

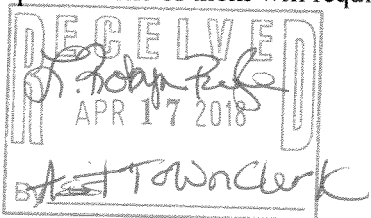
a) Stephen Zappone – Proposed House at Corner of Bantam Terrance and Bantam Road: Mr. Zappone presented a site plan. D. Wilson questioned if the connection should be on their line on Palmer Place/ Bantam Terrace or at the edge of Bantam Road. They agreed it would be better to tie in on Palmer Place/ Bantam Terrace and approved the plan.

2. Post Internally for a Plant Operator Class II/III: Ted said that Bob Capell is planning to retire next March, and Jim Hill passed his Class II exam and now has his new operator's license. In preparation for Bob's retirement we are required to have a Class II operator behind the Superintendent. **Motion:** W. Buckley moved to advertise internally for five days so that Jim could be promoted to the new position. J. Koser seconded and all voted aye; motion carried.

3. DPC Engineering Flow Study Update: Ted showed a report from DPC showing flow from Meadow to Gallows and on East Street and South Lake Street. He proposed leaving all four meters in until there is one more significant rain event. DPC will give one week free and then \$1400 for each additional week for the study. Preliminary indications show that it is rain induced infiltration and not inflow.

4. Tigerflow Update from West State Mechanical: Ted said he will report next month as he did not yet get the data from Fran. The proposal for the plant water system is almost ready. The garage is operational.

5. Jetter Trailer – Go Out to Bid: /Truck: Ted got a quote from Jack Donahy on equipment rental. For the 18 gal/min, 4,000 PSI single axle jetter it would be \$ 650 daily, \$1,850/week and \$5,500/mo. They said, however, they would have to give it to CN Wood, as we were not in their territory. Ted will wait to see if their rates are similar to their demo rates last fall. D. Wilson suggested getting a season's experience jetting, and then we can tailor our decision better to features we like. Ted explained a new trailer jetter quote sheet he compiled. None of them will require a Class A license to pull it.



6. Safety: Ted said there were no accidents and no issues to report.

7. Commissioner's Requests: D. Wilson said there is a customer complaining about how we do our past due billing. He explained how other tax collectors operate. They add a \$2 late fee the first time and then just the 1.5% per month on whatever the past due amount may be. The customer argued that by Statute there should only be the \$2.00 fee once, since we only bill for sewage usage annually. All interest should be then calculated at 1.5%, which in some situations may be less than \$2.00. We need to re-examine that if interest fees don't come up to \$2.00 it is not cost effective to bill monthly for such a small amount. One solution is to bill quarterly for these small dollar amounts. By state statute, anything past due is subject to interests and after one year a lien is levied. D. Wilson prepared a note to the customer for the group's review. They approved it, and the letter will be mailed it out.

Mr. Wilson said there has been a request from 3 Breezy Knoll, a property that abuts North Shore Road, to connect to the Morris WPCA collection system. He cited the Ascolese and Dowling connections for comparison. On Breezy Knoll two customers are paying and three are possibly connected. He recommended that if we let him connect to Morris, we should add a caveat in the approval letter that states the owner would be a participant in paying an assessment to Litchfield if in the future we were to extend a sewer line down North Shore Road. He could also stay on Morris's line but pay Litchfield sewer usage and the possible assessment sometime in the future. W. Buckley said he was okay either way. **Motion:** W. Buckley moved to approve allowing a connection to Morris even though they're in the Litchfield future sewer service area with the condition that if Litchfield brings sewer into the area, they would be assessed per the then current formulas. J. Koser seconded, all voted aye and the motion carried. Ted will draft a letter to the resident.

8. Public Works / Treatment Plant Report

a) Easements: No report

b) Operational

Ted reported flows were very high and with permit compliance maintained. The average daily flow for March was 713,000 gallons, and the total flow was 22.110 MG. They removed 39,000 gallons of sludge. BOD removal was 98% and TSS was 98%. The average total nitrogen lbs. /day was 5.6 mg/L, or 31 lbs. /day. M. Parvicella is in the system, but they are managing it.

Incidents acted on include:

- Between 158 – 170 East Street work was done over four days cutting roots in order to CCTV the line. Eighty-three feet of vitrified clay pipe was replaced at 160 East St.
- On 3/2/18 they reported an effluent non-compliance event due to the storm and also discovered filamentous bacteria. They began chlorinating the RAS to combat it on 3/6/18 and finished on 3/29/18.
- On 3/8/18 Frontier repaired a dead phone at the Northfield pump station.
- On 3/26/18 American Rooter cleaned out remaining grease and CCTV'd the line from MHB96 to MHB93.
- On 3/29/18 they attended to a manhole frame that had been pushed off the cone by a plow truck on Bantam Terrace.

c) Septic: They processed 47,000 gallons of septage in March, a 29% increase over last March. Year to date is a 4% decrease over last year.

d) Equipment: No report

e) Collection System: Ted reviewed and said the data is being documented in the files.

9. Financial Report: Ted reported he needs to buy polymer, but he should have a little to carry over into the next year. They shouldn't need to adjust anything other than possibly 52111 and 3201 where they pay for flow.

Adjournment: Motion: J. Koser moved to adjourn at 8:30 p.m. and W. Buckley seconded. All voted aye and the motion carried.


Ann D. Combs, Recording Secretary